



NEWSLETTER

JULY 2020 – PART 2

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Missed Part 1? – look in the news section of our Webpage

Save the Date: AUG 22 – Busy Bee & AGM

Our storeroom is full, and we need help to clearing it out to make space for some new toys! We have hundreds of donated toys, broken toys, missing pieces, spare parts, and lots of new toys all stashed away. We are calling on our volunteers to help get the collection organised and refreshed!

Please keep 22 August 2020 free. The event will run from 9.00 am to 1.30 pm, with refreshments provided at 11.00 am for the AGM. We ask that each family commits to at least one shift (2 hours) for the day and will be in touch soon with an online sign-up system.

If you are unable to make this date, or for any handy people who have a specific skill, please let us know as there are plenty of jobs that can be done from home or at a different time!

*Please note, the Toy Library will not be open for borrowing, returning, or joining on this day.

Notice of AGM: AUG 22

The 2020 annual general meeting of the Carlisle/Victoria Park Toy Library Incorporated will be held at 11.00 am on August 22 at the Keith Hayes Community Centre, 6 Lathlain Pl, Lathlain.

Calls for general business items, nominations for committee positions, and apologies may be submitted to cvptoylibrary@gmail.com. It is also possible to nominate a proxy vote.

Agenda

1. Welcome, attendance, apologies & proxies
2. Minutes of the 2019 AGM
3. President's report
4. Curator's report
5. Treasurer's report
6. Appointment of an auditor for the 2020/21 financial year
7. Nominations for committee executive
8. General business

Attendance is an expectation of membership. For more information regarding the purpose and process of our AGM, the CVPTL constitution has been included as a pdf attachment with this newsletter.

Small Jobs YOU Can Help With

Please contact the committee via email (cvptoylibrary@gmail.com) if you can help with the following projects; **particularly if you will not be able to attend the busy bee on Aug 22.**

Uploading images: (many members) (Main contact: Aishah Fenlon)

Systematically work your way through a category of toys; find an image online or take a photo, add it to the database, print and laminate it and stick it to the box.

You may take toys home in batches (database is fully accessible from home) or you may gain access to the Toy Library outside of opening hours.

Refreshing batteries: (2 members) (Main contact: Helen Cromie)

Systematically work your way through our collection replacing all batteries and noting the type of batteries required.

You may take toys home in batches, you may work during opening hours, or you may gain access to the Toy Library outside of opening hours. We have a large number of some types of batteries in the storeroom, and you are asked to purchase other types and will be reimbursed promptly when you submit your receipts.

Sorting puzzles & costumes: (2 teams of 2 or 3 members) (Main contact: Helen Cromie)

Sort our puzzle collection into age appropriate categories OR sort our costume collection into sizes.

You may do this during opening hours, or you may meet with your team at the Toy Library outside of opening hours.

Sorting missing pieces: (1 or 2 members) (Main contact: Evelyn Pedroli or Janie Bloomfield)

Take a piece out of the draw, look up the toy number on it, look for that toy & re-unite – yay!

If only it were that easy... This task will take some time researching the part alerts and pieces lists on various toys. Some parts can be declared lost for ever, and for some found parts we will never know what toy they once belonged to as the markings have rubbed off.

The end game for this task is to reunite what can be easily reunited, add spare parts to toys where appropriate, clean the alerts on the database where it is obvious they are no longer of use, and then start again: empty the missing part draws into a box of “long lost parts” and create a new system for storing found parts until they can be re-united with their toy.

Distributing flyers: (many members) (Main contact: Marsha van Voorthuizen)

Distributing flyers with your mother’s group/kindy/at your place of work/in the park on a nice day.

Build new shelving: (8 strong members, some with tools) (Main contact: Evelyn Pedroli)

With the money we have won from our COVID-Restart Grant we will be purchasing some new long-span shelving, to create some short aisles in the centre of our library. If possible, it would be nice to avoid paying for the installation of this shelving, and so we are seeking some serious help on this one. This will need to be a coordinated process, probably over three consecutive days: The floor needs to be cleared, the existing shelving needs to be dismantled and moved, the new shelving needs to be erected, and the toys need to be re-sorted onto the shelves. If there is a member who is willing to take charge of the coordination of this process, as well as a list of members willing to help, then we would be more than happy to hand over the reigns and let you work your magic.

We are now ON-LINE !

You will have received an automated email informing you of your new member login details for our new online database system. There is a link in that email to the login screen (cvptoylibrary.mibase.com.au), and there is also a link on our website (www.cvptoylibrary.org.au). You will need these details on a regular basis to:

- Check what toys you have on loan and when they are due.
- Renew your toys.
- Enter your name for a roster shift & check your upcoming roster shifts.
- Edit your contact details.
- Browse our collection.
- Access payment details.

We have also created a new Facebook group called “CVPTL Members Group”, and request that all members join this group. It is a closed group and will be well managed. You can use this group to seek a replacement for your roster duty if at short notice you cannot attend, and the committee will use this group to inform you of upcoming events and closures. This group will also help us to build a feeling of community, where we can share photos of our children enjoying the toys, or ask who has a specific toy that you are keen on and when it will be returned. This *group* is different to our existing Facebook *page* which is where we market ourselves to the broader community; We also ask that you follow, like and share that page (called Carlisle/Victoria Park Toy Library”) as much as you can, to help us with our social media marketing presence.

Please action the following ASAP:

- Log into the member environment and add at least 1 roster duty – you will see we have far too many empty spaces in the very near future.
- Find and join the members Facebook group. You can search “CVPTL Members Group” in your Facebook app, or you can follow this link:
<https://www.facebook.com/groups/273610437306088/?ref=share>

Please note – you will no longer be able to sign up for duty roster when attending the Toy Library by filling in a piece of paper. The member on duty may be able to help you by manually adding you to an empty roster slot when you are loaning your toys – please be understanding as this is a new process for all involved.

Your Committee – Join us if you like 😊

VICE PRESIDENT:



Helen Cromie

Operations Manager at Fair Game Australia (look it up – they do awesome stuff!) and mother of two boys. Helen and her family love being a part of the local community and you will often find them scootering or riding the streets of Carlisle and Lathlain. Helen really values being a part of our Toy Library as not only do her boys enjoy playing with all the toys, she gets to meet lots of other local families.

SECRETARY:

SEEKING NEW NOMINATIONS

As secretary of CVPTL you will be much more than a scribe, you will really be involved in the direction of the toy library. The Secretary is responsible for undertaking all administration regarding the Committee and assists in facilitating the effective operation of the Committee’s business.

TREASURER:



Jing Cui (SEEKING NEW NOMINATIONS)

My passion for volunteering rose out of my deep interest in interacting with others to help our local communities, and it has become an integral part of my life. My mission is to help the vulnerable and make our community a better place. Additionally, I hope to be a role model to my children and instil positive impacts as they grow.

When you take over from Jing you will receive a first class hand-over, no prior knowledge required (perhaps a little Excel knowledge) – just a genuine interest in seeing the Toy Library spend its money well.

CURATOR:



Aishah Fenlon

Project manager & team leader in the mining sector, mother of 2, and all-round smiling ball of positive energy. Please support Aishah by donating your time generously to our busy bee and stock take events in the coming months and every year.

MARKETING MANAGER:

SEEKING NEW NOMINATIONS

Our Toy Library has a great capacity for growth, but we need someone to actively manage our marketing strategy. You would coordinate our members in representing us at public events and in the distribution of flyers, and you (or someone on your subcommittee) would be responsible for developing our social media presence.

FUNDRAISING COORDINATOR:

SEEKING NEW NOMINATIONS

To support the growth of our membership base, we need to also grow our collection. Most Toy Libraries have found that grant applications are an important part of their operations, but classic fundraising events are also not to be sneezed at. We need someone to lead the charge on both fronts, and the committee and the general members will get right behind you.

GENERAL COMMITTEE:

General committee members are there to share their thoughts and share the load because they are amazing, and they care.



Marsha van Voorthuizen

Mother of one cheeky, enthusiastic, loving 15-month-old girl. I work in both the hospitality and retail industry and in my spare time I love to get outside and go walking.

I joined the toy library as we live in a small house and have limited space. It was also a great way to meet new people in the community as we are new to the area. I have now joined as an active member on the toy library committee as I would love to watch the organisation grow, expand, and improve.

Jen Chai

A very busy lady balancing the full-time care of her two cherubs, but still likes to help out where she can. Thanks Jen!

Kylie Pickering

A special thanks to Kylie also, for the ongoing upkeep of our beautiful new website (that she is responsible for the creation of) despite growing work commitments. Thanks Kylie!